



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, November 12, 2013 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	January 14, 2014

MEMBERS PRESENT

Dean Sherman, Professional Member, President
Charles Robbins, Professional Member, Vice President
Carol Guilbert, Public Member, Secretary
Frank Beebe, Professional Member
James Anderson, Public Member
Harold Caswell, Professional Member

MEMBERS ABSENT

Gerard Pepeta, Professional Member
John Brady, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

Chuck Davidson, DPH

CALL TO ORDER

Mr. Sherman called the meeting to order at 9:14 am.

REVIEW OF MINUTES

A motion was made by Ms. Guilbert, seconded by Mr. Beebe, to approve the October 8, 2013 minutes. The motion carried unanimously.

A motion was made by Mr. Sherman, seconded by Mr. Robbins, to approve the October 22, 2013 Committee minutes. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to approve Steven Dennis to take the Master HVACR Restricted By-Pass Exam. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to approve Michael Gaffney to take the Master HVACR Exam. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to approve Benjamin Morales to take the Master HVACR Exam. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to table the Master HVACR application of Timothy Mitchell until the Board gets further clarification of his experience. The motion carried unanimously.

Ratification of Applications

A motion was made by Ms. Guilbert, seconded by Ms. Anderson, to ratify the applications of John Knight (Master Plumber), James Russ (Master HVACR), Joseph Magnolia (Master HVACR) and Eric Fonzi (Master HVACR). The motion carried unanimously.

Complaint Status

34-06-12	Referred to AG	34-10-13	Open
34-11-12	Referred to AG	34-11-13	Referred to AG
34-14-12	Referred to AG	34-02-13	Open
34-15-12	Open	34-03-13	Open
34-01-13	Open	34-04-13	Open
34-07-13	Open	34-05-13	Assigned to Hearing Officer
34-08-13	Referred to AG	34-06-13	Referred to AG
34-03-12	Referred to AG	34-12-13	Referred to AG
34-09-13	Open	34-13-13	Open
		34-14-13	Open

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Regulation of Propane

Ms. Brown stated that Mr. Collins wants to discuss how Delaware can regulate propane. Mr. Maloney elaborated on sections 1802(5), 1802(8), and 1820(A) of the Delaware Code to the Board. Mr. Maloney stated that the definition of "gas piping" which is section 1802(5) is very broad. Mr. Sherman suggested looking at how Maryland recognizes propane, aside from natural gas. Ms. Brown did the research and discovered from the Maryland website:

- Person must hold a current certification of (Certification) completion of the National Propane Gas Association certified training program for Distribution Systems Operations; or
- Person must hold a gas fitters license from a county or municipal corporation authorizing the person to provide gas services under a licensing program in existence prior to July 1, 1995; or,
- Person must demonstrate to the Board that the person's qualifications are at least equivalent to the qualifications required by the National Propane Gas Association training program for distribution systems operations.

Mr. Sherman stated that the CETP training is very thorough and has many categories. The Board could take a look at the gas piping distribution part of it and approve it once they review the age qualifications and other possible conflicts. The Board has decided to conclude this until the next Committee meeting.

Update on Continuing Education- Possible CE Topics

Ms. Brown presented the Board with a list of topics that Mr. Sherman came up with. The purpose of this list is to try to give some definition of what Continuing Education providers can discuss. Ms. Brown also suggested that the Board come up with an amount of CE's that they would want a licensee to do if they are on inactive status and want to reactivate their license. Mr. Robbins and Mr. Sherman suggested that the licensee submits 6 CE's which consist of 3 in Plumbing or HVACR and 3 in General. The Board will continue to discuss licensees who are licensed in other states that require continuing education, if their courses can be accepted towards their Delaware CE's. The Board will review this more at the next Committee meeting.

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next board meeting will be held on January 14, 2014 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe, seconded Ms. Guilbert, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:09 am.

Respectfully submitted,

A handwritten signature in black ink that reads "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown